



FACILITIES USE CONTRACT

Organization / Individual _____

Contact Person _____ Phone No. _____

Address _____ Zip Code _____

Date Requested _____ Hours: From _____ To _____

Park to be Used _____ Facility Requested _____

Activity _____ Special Request _____

Reservations are granted on a first-come, first-served basis. **RESERVATIONS CANNOT BE GUARANTEED UNLESS THIS SIGNED CONTRACT IS RECEIVED BY THE PARK DISTRICT OFFICE AT LEAST ONE WEEK PRIOR TO THE EVENT.** There will be a \$25.00 reservation fee for those not living within the Bellbrook-Sugarcreek Park District’s jurisdiction.

IMPORTANT FACTS TO REMEMBER:

1. Alcoholic beverages are NOT permitted in the Parks
2. ALL Parks close at dark
3. Contact person is responsible for informing their group of the Park Rules
4. Person reserving the facility must be 21 years of age or older
5. Parking is limited to designated parking areas ONLY
6. All litter must be placed in containers provided
7. NO open fires except in grills

I hereby agree to hold harmless and release the Bellbrook-Sugarcreek Park District (BSPD), all its agents and employees, and owners of property managed by BSPD for any loss, damage, injury and expenses as may arise or be caused in any way by my or my child’s participation in programs / use of property associated with BSPD.

SIGNATURE OF RESPONSIBLE CONTACT PERSON ABOVE:

X _____

FOR OFFICE USE ONLY

Facility Available _____ Fee Paid _____

Use Approved _____ Use Denied _____

Remarks _____

W E _____ POSTED _____

Revised 5/9/08 by Res. 14-04