



2751 Washington Mill Rd · Bellbrook, Ohio 45305  
Phone: (937)848-3535 · Fax: (937)848-6252  
[www.bellbrooksugarcreekparks.org](http://www.bellbrooksugarcreekparks.org)

# Eagle Scout and Gold Award Project Application

Thank you for your interest in volunteering with the Bellbrook-Sugarcreek Park District for your Eagle Scout or Gold Star Award project. The Park District is dedicated in helping coordinate a limited number of Scout projects each year. In order to be considered, please complete all of the following steps:

- 1) Submit an Eagle Scout or Gold Award Project Application.
  - Applications will only be accepted from January 1<sup>st</sup> to March 1<sup>st</sup> and October 1<sup>st</sup> to December 31<sup>st</sup> of each calendar year.
  - Incomplete applications will not be considered.
  - Applications must be submitted at least 60 days in advance of your proposed volunteer start date.
  - Application and contact must be by the Eagle or Gold Award Scout, as this is a leadership program. Parents, guardians, or Scout Leaders may not request nor submit applications.
- 2) Once the application has been reviewed and approved by the Park District, you will be contacted by personnel to set up a meeting.
- 3) Create a proposal and detailed outline of the project chosen and create a scheduled timeline for project installation.
  - Include any funding/supplies you wish to ask for from the Park District.
- 4) Review your project with your organization for compliance with Scout Award guidelines.
  - The Park District cannot make determinations regarding the appropriateness of a project in relation to Scout Award requirements.
- 5) Present project details and project timeline to the Board of Park Commissioners.
  - Presentation must be scheduled 30 days in advance. Contact the Park District for the board meeting schedule.
- 6) If approved by the Commissioners, the Park District will contact you to set up a final meeting to go over final project details and project timeline.
  - The scheduled timeline must be approved at least 1 week prior to work being conducted at the site.
- 7) Start working on completing your project.
  - The project supervisor may only be contacted through the park office at 937-848-3535 during business hours Monday-Friday 8am-4:30pm and by appointment only. Walk-ins will not be accepted.
  - After project completion, contact project supervisor to review for approval. Paperwork will not be signed until an on-site inspection is completed by project supervisor and any requested revisions are made and approved to the project.

Return application by mail, email, or fax to the Bellbrook-Sugarcreek Park District. We look forward to working with you in your Community Parks.



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Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name(s) of Parent or Guardian: \_\_\_\_\_

Parent/Guardian Phone Number(s): \_\_\_\_\_

Troop Number: \_\_\_\_\_ Troop Location (city): \_\_\_\_\_

Estimated date of completion: \_\_\_\_\_

Do you have a proposed Eagle Scout/Gold Award project in mind? If so, please give project description.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Items/Resources needed from the Park District: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Area of interest for project (please check one):

- Trail Work       Landscaping       Construction       Natural Resources/Education

## WAIVER FOR PARTICIPANT

I hereby agree to hold harmless and release the Bellbrook-Sugarcreek Park District (BSPD), all its agents and employees, and owners of property managed by BSPD for any loss, damage, injury and expenses as may arise or be caused in any way by my or my child's participation in programs / use of property associated with BSPD.

## PHOTO RELEASE

By participating/volunteering in any BSPD program, I hereby agree to allow photographs to be taken of me or my child and to permit the BSPD to use any photographs for promotional reasons.

My Signature below indicates that I have read and understand this document and all the requirements.

Signature of Scout: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Park Staff with Approval: \_\_\_\_\_ Date: \_\_\_\_\_