



**Minutes  
Regular Meeting  
Bellbrook-Sugar Creek Park District  
June 22, 2023**

**CALL TO ORDER**

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugar Creek Park District, also known as the Bellbrook-Sugar Creek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00A.M. with the following in attendance: Commissioners Tischer, Johnson, Mr. Stewart, Executive Director and Sarah Mantia, Business Manager. Notice of this meeting was sent to the Xenia Daily Gazette on January 6, 2023.

**APPROVAL OF MINUTES**

Mr. Tischer moved, Mr. Johnson seconded, and the minutes of the May 25, 2023 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:

Ayes: Tischer & Johnson

Absent: Haller

**VISITORS**

There were no visitors at the June 22<sup>nd</sup>, 2023 Regular Meeting.

**FISCAL**

**Approval of 2024 Budget**

Mr. Tischer moved, Mr. Johnson seconded, and the Commission approved a motion to accept the 2024 budget as presented.

Vote on the motion was as follows:

Ayes: Tischer & Johnson

Absent: Haller

**Reallocation of Funds**

Mr. Johnson moved, Mr. Tischer seconded, and the Commission approved a motion to realign the 2023 Permanent Appropriations Resolution by modifying the following appropriations from one account to another within the General Fund:

From: 110-240-0000 Unemployment	\$1000.00	
From: 110-380-0000 Insurance and Bonding	\$600.00	
From: 610-390-0000 Purchased Services	\$800.00	
From: 610-420-6000 Safety Classes	\$750.00	
From: 610-420-5700 Summer Camps	\$600.00	
From: 610-420-5200 Arts and Crafts	\$500.00	
To: 610-420-5400 Fitness		\$4250.00

Vote on the motion was as follows:

Ayes: Tischer & Johnson

Absent: Haller

**Approval of New Expenses**

Mr. Tischer moved, Mr. Johnson seconded, and the Commission approved a motion for the payment of expenses incurred from May 1 through May 31, 2023.

Vote on the motion was as follows:

Ayes: Tischer & Johnson

Absent: Haller

**Transfer of Funds**

\$25,000 was moved from Money Market to Checking on 5/5, 5/18 and 5/31.

**NEW BUSINESS**

**Authorization to Enter Agreement**

Mr. Tischer moved, Mr. Johnson seconded, and the Commission approved a motion authorizing Jeff Stewart, Executive Director to execute documents and/or contracts necessary to complete grant for the Natureworks Grant Agreement between ODNR and the Bellbrook Sugarcreek Park District, Division Contract ID# GREE-048.

**Resolution 062223A of Authorizing Legislation**

Vote on the motion was as follows:

Ayes: Tischer & Johnson

Absent: Haller

**Resolution 062223B to Proceed Of The Taxing Authority**

Vote on the motion was as follows:

Ayes: Tischer & Johnson

Absent: Haller

**ATHLETIC UPDATES** – Mr. Johnson

Mr. Johnson – no new updates for the June meeting.

**STAFF REPORTS**

- Park staff collaborated with the Greene County libraries and the Little Miami Watershed Network on programming held at Bellbrook and Washington Mill parks
- Trail clearing and realignment continues at Kehl park in preparation for a natural play area
- Magee shelter project has been completed
- Bieser site-planning and grant preparation update
- Meeting with local Optimist club regarding possible donation opportunities

**ADJOURN**

There being no further business to conduct, Commissioner Tischer moved to adjourn the meeting at 7:50AM.


Vote on the motion was as follows:

Ayes: Tischer & Johnson

Absent: Haller

Submitted by:

  
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Jeff Stewart, Executive Director

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Commissioner

Commissioner Haller - Absent