



**Minutes
Regular Meeting
Bellbrook-Sugarcreek Park District
January 22, 2026**

CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:30 A.M. with the following in attendance: Commissioners Haller, Krane, Johnson, Mr. Stewart, Executive Director and Ms. Mantia, Deputy Director. Notice of this meeting was sent to the Xenia Daily Gazette on January 7, 2026.

APPROVAL OF MINUTES

Mr. Johnson moved, Mr. Haller seconded, and the minutes of the December 18, 2025 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:

Ayes: Haller, Johnson
Krane – Abstain

VISITORS

Doug Wampler, Sugarcreek Township resident had comments regarding the upgrades at Magee Park and Keiter Reserve. Mr. Wampler expressed his appreciation on the work that has been accomplished at these sites, specifically the installation of the bridge and how it has improved the overall site lines of these facilities.

FISCAL

Approval of New Expenses

Mr. Johnson moved, Dr. Krane seconded, and the Commission approved a motion for the payment of expenses incurred from December 1 through December 31, 2025.

Vote on the motion was as follows:

Ayes: Haller, Krane, Johnson

Transfer of Funds

\$25,000 was moved from Money Market to Checking on 12/2, 12/18, and 12/30.

NEW BUSINESS

Approval to Purchase Equipment

Mr. Johnson moved, Dr. Krane seconded and a motion was made to authorize the purchase One (1) 4WD, ¾ Ton, Double-Cab Work Truck, for an amount not to exceed \$60,000.00.

Vote on the motion was as follow:

Ayes: Haller, Krane, Johnson

ATHLETIC UPDATES

- Mr. Johnson said that he had no specific updates regarding athletics at this time. Mr. Stewart informed the Board that BSPD employee, Stephanie Minor would be hosting a meeting with representatives from the local athletic organizations to discuss requirements and needs that the leagues may require.
- A decision has yet to be made by the City of Bellbrook regarding jurisdictional boundaries involving Sackett Wright Park.
- Construction of team bench pads and new fence fabric continues at Sackett Wright on several of the baseball/softball fields.
- Zac Cline, Principal for the local middle-school is looking for options on how to accomplish the grading necessary for the proposed athletic fields on school property.

STAFF REPORTS

- Emily and Harrison visited all first-grade students at Stephen Bell Elementary in December. Students met our box turtle, used various bird "beaks," explored different classifications of animals, and discovered how animals in Ohio survive the winter. Upcoming class visits include Happy Child Preschool and STEAM Night at the middle school.
- Naturalist Harrison Shupe represented BSPD at the annual Winter Bird Count at Glen Helen Preserve on Jan. 3. This is the first time we have sent a staff member!
- The Brookview Bird Survey is under way. We are up to 7 volunteers registered to help, with all being seasoned birders (and one former Park Commissioner from CWPD). On their first time out, the group recorded sightings of 15 species, including White-throated Sparrow, Downy Woodpecker, Tufted Titmouse, Carolina Wren, and even a Bald Eagle! Survey dates take place every other week, through the end of 2026.
- Heather will be attending the 2026 kick off meeting of The Miami Valley Recreation Advocacy Council (MVRAC). This group is made up of local parks and recreation organizations and offers networking, planning, partnerships and training opportunities.

- Winter Puzzle Exchange continues to be one of our most consistently well-received programs. We will be submitting it for OPRA award consideration in 2026!
- Our first ever Seed Swap will take place on Jan. 24. Participants can trade bulbs, seeds and plant cuttings with other plant enthusiasts in our area. Partnering agencies Greene County Soil and Water and OSU Extension office will be in attendance with tables and info to share. OSU will also give a talk on growing herbs at home. We received a large donation of seeds and bulbs from Siebenthaler's Garden Center.
- Chili Cook Off will be held on 2/15. Participants can taste and vote on their favorites. The \$1/taste fee gets donated to the BB-SC Community Support Center.
- Construction at Bieser has been completed (contractor portion).
- Justin Siller will be attending CDL classes over the next two months.
- Park staff is reviewing licensing and insurance requirements.
- City of Bellbrook has nominated a new Deputy Mayor (Hoke in, Havens out).
- Update provided on cybersecurity upgrades.

EXECUTIVE SESSION

Mr. Johnson moved, Dr. Krane seconded, and a motion was made to recess into Executive Session for the purpose of discussing the acquisition of real property for public purposes in accordance with R.C. 121.2(g).

Vote on the motion was as follows:

Ayes: Haller, Krane, Johnson

Mr. Haller reconvened the meeting.

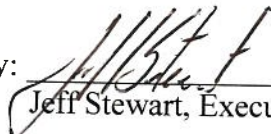
ADJOURN

There being no further business to conduct, Commissioner Haller moved to adjourn the meeting at 9:15AM.

Vote on the motion was as follows:

Ayes: Haller, Krane, Johnson

Submitted by:



 Jeff Stewart, Executive Director



 Commissioner



 Commissioner



 Commissioner