



**Minutes  
Regular Meeting  
Bellbrook-Sugarcreek Park District  
January 23, 2025**

**CALL TO ORDER**

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00 A.M. with the following in attendance: Commissioners Haller, Krane, Johnson, Mr. Stewart, Executive Director and Ms. Mantia, Business Manager. Notice of this meeting was sent to the Xenia Daily Gazette on January 8, 2025.

**APPROVAL OF MINUTES**

Mr. Johnson moved, Dr. Krane seconded, and the minutes of the December 19, 2024 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:  
Ayes: Haller, Krane & Johnson

**VISITORS**

There were no visitors present at the January 23<sup>rd</sup>, 2025 Regular Meeting.

**FISCAL**

**Approval of New Expenses**

Mr. Haller moved, Dr. Krane seconded, and the Commission approved a motion for the payment of expenses incurred from December 1 through December 31, 2024.

Vote on the motion was as follows:  
Ayes: Haller, Krane & Johnson

**Transfer of Funds**

\$25,000 was moved from Money Market to Checking on 12/3, 12/11, and 12/30. \$48,496.17 was moved from Money Market to Checking on 12/23.

## ATHLETIC UPDATES

Mr. Johnson said that he contacted the community-based athletic leagues to get an idea if they thought a meeting would be necessary to determine field space allocation for the Spring 2025 session. Based on his feedback, the leagues felt that they could work together amongst themselves to determine spacing needs without a formal meeting and notify the Park District with the results.

Mr. Stewart provided an update regarding the status of the School District utilizing unused space at the middle-school for several open-space athletic fields to alleviate some of the crowding at Washington Mill Park for the Spring session in particular. To date, a formal decision has yet to be made by the School District, but would mention it again at the next School Board meeting to see if any progress has been made.

## STAFF REPORTS

- Due to inclement weather, several programs were forced to either be cancelled or rescheduled
- Staff has been working with several contractors to evaluate the audio/visual needs of the agency.
- Maintenance staff has been dealing with multiple weather-related issues including frozen water lines, HVAC failures and vehicles malfunctions
- Review of current By Laws to ensure compliance with the Ohio Revised Code
- Ms. Mantia and Mr. Stewart will be attending a seminar hosted by the Ohio Department of Natural Resources to review the requirements to obtain Tree City designation for both the Township and the City of Bellbrook.
- Mr. Stewart provided improvement updates for Magee Park and Bieser Reserve

## ADJOURN

There being no further business to conduct, Commissioner Haller moved to adjourn the meeting at 8:25AM.

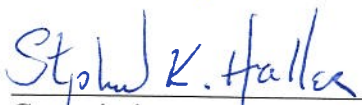
Vote on the motion was as follows:

Ayes: Haller, Krane & Johnson

Submitted by:



Jeff Stewart, Executive Director

  
Commissioner

  
Commissioner

  
Commissioner