



**Minutes
Regular Meeting
Bellbrook-Sugarcreek Park District
January 26, 2023**

CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00 A.M. with the following in attendance: Commissioners Haller, Tischer, Johnson, Mr. Stewart, Executive Director and Sarah Mantia, Business Manager. Notice of this meeting was sent to the Xenia Daily Gazette on January 6, 2023.

APPROVAL OF MINUTES

Mr. Johnson moved, Mr. Haller seconded, and the minutes of the December 15, 2022 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

VISITORS

There were no visitors at the January 26, 2023 Regular Meeting.

FISCAL

Approval of New Expenses

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion for the payment of expenses incurred from December 1 through December 31, 2022.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Transfer of Funds

Mr. Haller moved, Mr. Johnson seconded and a motion was made authorizing the transfer the following funds from Money Market to Checking:

- \$25,000 was moved from Money Market to Checking on 12/6, 12/13, and 12/20.
- \$74,312.30 was moved from Money Market to Checking on 12/28.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

NEW BUSINESS

Records Retention Policy – Revision

Mr. Haller moved, Mr. Johnson seconded, and the Commission approved a motion to accept the revised Park District's Records Retention Policy.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Convention and Meeting Attendance Policy – Revision

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to accept the revised Park District's Convention and Meeting Attendance Policy

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Authorization to Enter Agreement

Mr. Haller moved, Mr. Johnson seconded, and the Commission approved a motion authorizing Jeff Stewart, Executive Director to execute documents and/or contracts necessary to enter into an agreement with Demarest & Demarest, LLC.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

ATHLETIC UPDATES – Mr. Johnson

- Meeting scheduled with Recognized Organizations to discuss field layouts and general overview of the Athletic Field Use Policy.
- Brief discussion regarding the possibility of imposing sanctions/penalties on organizations failing to comply with Park District policies and rules.
- Mr. Johnson suggested that the Park District consider looking at the possibility of having automated external defibrillators (AED's) available at the athletic fields.

STAFF REPORTS

- Several new programs have been introduced in collaboration with Greene County Council on Aging including TAPFit which has been an immediate success.
- The Park District and Winters Library have been planning its summer partnership programs.
- Program staff is researching cost and permitting requirements for housing several amphibians and or reptiles.
- Forestry cutting has begun at Kehl Park to remove hazardous trees and multiple invasives.
- Several meetings with the County to discuss parkland collaboration on SR725.

EXECUTIVE SESSION

Mr. Haller moved, Mr. Johnson seconded, and a motion was made to recess into Executive Session for the purpose of discussing the acquisition of real property for public purposes in accordance with R.C. 121.2(g).

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Mr. Haller reconvened the meeting.

ADJOURN

There being no further business to conduct, Commissioner Mr. Haller moved to adjourn the meeting at 8:50 AM.


Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Submitted by:



Jeff Stewart, Executive Director



Stephen K. Haller
Commissioner



Commissioner



Commissioner



Commissioner