



**Minutes
Regular Meeting
Bellbrook-Sugar Creek Park District
December 21, 2023**

CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugar Creek Park District, also known as the Bellbrook-Sugar Creek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00A.M. with the following in attendance: Commissioners Haller, Tischer, Johnson and Mr. Stewart, Executive Director. Notice of this meeting was sent to the Xenia Daily Gazette on January 6, 2023.

APPROVAL OF MINUTES

Mr. Johnson moved, Tischer seconded, and the minutes of the November 16, 2023 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

VISITORS

There were no visitors at the December 21, 2023 Regular Meeting.

FISCAL

APPROVAL OF 2024 TEMPORARY APPROPRIATIONS –

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to accept the 2024 Temporary Appropriations as presented.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Reallocation of Funds

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to realign the 2023 Permanent Appropriations Resolution by modifying the following appropriations from one account to another within the General Fund:

From: 610-229 Other - Insurance Benefits	\$100.00	
To: 120-229 Other - Insurance Benefits		\$100.00

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Approval of New Expenses

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion for the payment of expenses incurred from November 1 through November 30, 2023.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Transfer of Funds

\$25,000 was moved from Money Market to Checking on 11/6 and 11/15.

NEW BUSINESS

2024 Meeting Schedule Mr. Haller moved, Mr. Johnson seconded, and the Commission approved a motion to accept the proposed 2024 Regular Meeting schedule for the Bellbrook-Sugarcreek Park District Regular Board Meetings.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

2024 Merit Increases Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to create a 3 percent merit pool for 2024. The merit pool is not to exceed 3 percent of the combined total of the staff's salary. The amount of the merit increase that each employee will receive will be based on individual performance

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

ATHLETIC UPDATES – Mr. Johnson reported that he has intentions to contact the community based athletic organizations to arrange a meeting to discuss the allocation of requested field space. Mr. Johnson also noted that he has yet to be contacted by the Lion's organization regarding the construction of additional baseball fields.

STAFF REPORTS

- Christmas in the Park was a success in spite of the weather. The event was moved to the Park Headquarters due to high winds and heavy rain. The prize raffle raised approximately \$500 to benefit the Bellbrook Sugarcreek Community Support Center
- Several larger programs are scheduled for the coming months, including the Chili Cook-Off on February 18th
- All athletic fields at SW & WM have the thoroughly aerated
- Parking blocks and check dams have been installed at Brookview Reserve
- Additional play equipment has been installed at Petrikis Park as part of a Nature Works grant administered by ODNR
- Jeff Stewart attended ceremony honoring Jon Dobney who will be departing Greene County Parks and Trails
- Grant was awarded to the Park District for the installation of AED's at several park facilities

EXECUTIVE SESSION

Mr. Haller moved, Mr. Tischer seconded, and a motion was made to recess into Executive Session for the purpose of discussing the acquisition of real property for public purposes in accordance with R.C. 121.2(g).

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Mr. Haller reconvened the meeting

ADJOURN

There being no further business to conduct, Commissioner Mr. Tisher moved to adjourn the meeting at 8:02 AM.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Submitted by:



Jeff Stewart, Executive Director



Commissioner



Commissioner



Stephen K. Haller
Commissioner