



**Minutes
Regular Meeting
Bellbrook-Sugarcreek Park District
February 26, 2026**

CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:30 A.M. with the following in attendance: Commissioners Haller, Krane, Johnson, Mr. Stewart, Executive Director and Ms. Mantia, Deputy Director. Notice of this meeting was sent to the Xenia Daily Gazette on January 7, 2026.

APPROVAL OF MINUTES

Dr. Krane moved, Mr. Johnson seconded, and a motion was made to approve the minutes of the January 22, 2026 scheduled Regular Meeting as delivered to all members in advance.

Vote on the motion was as follows:

Ayes: Haller, Johnson, Krane

VISITORS

No visitors present at the February 26th, 2026 Regular Meeting.

FISCAL

Approval of New Expenses

Mr. Johnson moved, Mr. Haller seconded, and a motion was made to approve the payment of expenses incurred from January 1 through January 31, 2025.

Vote on the motion was as follows:

Ayes: Haller, Johnson, Krane

Transfer of Funds

\$25,000 was moved from Money Market to Checking on 1/8, 1/12, 1/20, and 1/27.

NEW BUSINESS

Seasonal Employment

Mr. Johnson moved, Dr. Krane seconded, and a motion was made to authorize the hiring of the following seasonal positions:

Seasonal Program Assistant (3) – Part Time

Seasonal Maintenance Technician (3) – Part-Time/Full-Time

Salary range for the above positions will be between \$13.00 and \$18.00 per hour depending on position and experience.

Vote on the motion was as follows:

Ayes: Haller, Johnson, Krane

ATHLETIC UPDATES

- No updates received from the City regarding the issues with property boundaries, maintenance agreements or liability.
- The contractor responsible for the Doyle/Hughes development (Feedwire Road) expressed concern about being a source of soil for the school district's athletic field project due to the high amount of clay content in the soil. Jeff Stewart has attempted to contact local suppliers to seek alternative sources for the project.
- Updates from the community athletic group's meeting:
 - Lacrosse and Soccer is working on negotiating field space at Washington Mill Park.
 - Soccer representatives had questions about the Park District's current policy regarding the current number of teams assigned per field.
 - Brief discussion with the representative from the Lion's Club regarding the improvements to the playing fields at Sackett Wright Park and the feasibility of future discussions involving the Lions Club and the Park District collaborating field improvements & possible construction.
 - All organizations were reminded of their obligation to conduct background checks for coaches and those individuals involved with the leagues, in addition to fulfilling the State mandated requirements for concussion protocol and sudden cardiac arrest.

STAFF REPORTS

- Inaugural Seed Swap event was held on Jan. 24. About 40 visitors traded bulbs, seeds and plant cuttings with other plant enthusiasts in the community. Partnering agencies included Greene County Soil and Water and OSU Extension.
- Chili Cook Off was held on 2/15. Participants raised \$552 for the BB-SC Community Support Center emergency fund.

- School/group visits for Feb. included 2 visits to Happy Child Preschool focusing on fossils, a hike with local girl scouts at Sweet Arrow Reserve, a naturalist talk to the Bellbrook Blaze 4H group on caring for the seasonal garden at the HQ and attending STEAM night at the middle school.
- Emily Boreman has created and will be managing a new student volunteer group. This group of 6-12 graders will meet every two weeks to help with projects. We are excited to hear their feedback and get them involved in planning programs for their peer group.
- The Park District will be co-hosting the Global Day of Unplugging Analog Mall on March 7 from 1-4pm. The concept is that all activities can be done without being connected to the internet. People can drop in to enjoy demonstrations on photography, spinning, birdwatching, bee keeping.
- HVAC unit was replaced at Park Headquarters
- Multiple construction projects are being self-performed by maintenance crews at Headquarters and Sweet Arrow Reserve.
- Justin Siller continues CDL training.
- Brian Smith has successfully completed CPSI exam (Certified Playground Safety Inspector)
- Invoicing discrepancies have been resolved with Majors Construction.
- State of Ohio biennial audit has been completed.
- Meeting scheduled with Greene County Park District to discuss contracted ranger services.

ADJOURN

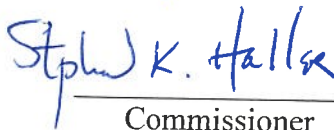
There being no further business to conduct, Commissioner Haller moved to adjourn the meeting at 9:10 AM.

Vote on the motion was as follows:
Ayes: Haller, Johnson, Krane

Submitted by:



Jeff Stewart, Executive Director



Commissioner



Commissioner



Commissioner