



**Minutes
Regular Meeting
Bellbrook-Sugarcreek Park District
April 27, 2023**

CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00 A.M. with the following in attendance: Commissioners Haller, Tischer, Johnson, Mr. Stewart, Executive Director and Sarah Mantia, Business Manager. Notice of this meeting was sent to the Xenia Daily Gazette on January 6, 2023.

APPROVAL OF MINUTES

Mr. Johnson moved, Mr. Haller seconded, and the minutes of the March 23, 2023 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

VISITORS

Mr. Brad Stork, representing the soccer program for the Bellbrook Sugarcreek School District, requested permission to advertise on Park District property to promote a school district sponsored soccer camp for ages kindergarten thru 8th grade. Mr. Stork explained that this camp is the organizations largest form of fundraising and last years proceeds were able to fund the annual overnight trip to Camp Kern. Mr. Johnson stated that he does not have an issue with the request, but thought it would be important to coordinate with the community based athletic organizations to ensure that they were not only aware of the opportunity, but may also be helpful in the event those organizations were also planning to sponsor a clinic of their own. Mr. Stork said that typically the extent of his coordination would be attending a meeting such as this, since the request involved Park District owned property and did not feel permission was necessary from the local athletic organizations. Mr. Johnson said he understood Mr. Stork's sentiment, however he believes that communications with the various organizations would be beneficial. Mr. Haller agreed and thought it may save phone calls to Park District staff from confused residents. Mr. Stork agreed that he would notify the organizations in question of the upcoming clinic. Mr. Haller proposed a vote on the request.

ADVERTISING REQUEST

Mr. Haller moved, Mr. Johnson seconded, and the Commission approved a motion to authorize Jeff Stewart, Executive Director to issue a permit for the Bellbrook Sugarcreek School District to

advertise for a soccer clinic on Park District property. The clinic itself will be held June 19th to June 21st on school district grounds.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

FISCAL

Approval of New Expenses

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion for the payment of expenses incurred from March 1 through March 31, 2023.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Transfer of Funds

\$25,000 was moved from Money Market to Checking on 3/7 and 3/14.

\$167,206.06 was moved to Land Acquisition Fund from checking and \$501,573.43 was moved to Money Market from checking on 3/7 for levy funds received.

\$19,551.27 was moved to Land Acquisition Fund from checking on 3/30 for rollback/homestead funds received.

ATHLETIC UPDATES – Mr. Johnson

Mr. Johnson reported that discussions continue with the Lion's Club regarding the improvement and construction of additional baseball fields.

STAFF REPORTS

- Gracie Monroy, Park District Naturalist, led a group of Girl Scouts in a reforestation project at Kehl Park. Over 300 trees were planted in the area where large amounts of invasives were removed.
- Approximately 1000 trees were handed out at the Sugar Maple Festival.
- Large stone outcroppings have been delivered to Sweet Arrow Reserve to replace existing stream crossings.
- Jeff Stewart provided an overview of the expiration of the agency's operations levy.
- Jeff Stewart and Bellbrook Council member TJ Hoke met with a resident near Bellbrook park to discuss flooding concerns and possible remediation options.

EXECUTIVE SESSION

Mr. Tischer moved, Mr. Johnson seconded, and a motion was made to recess into Executive Session for the purpose of discussing the acquisition of real property for public purposes in accordance with R.C. 121.2(g).

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Mr. Tischer reconvened the meeting.

RECORDS COMMISSION MEETING

Mr. Stewart called the Records Commission meeting to order for the purpose to approve modifications to the Park District's Records Retention Schedule as presented.

Mr. Stewart moved, Mr. Haller seconded, and a motion was made to approve the Records Retention Schedule as presented.

Vote on the motion was as follows:

Ayes: Stewart, Haller & Mantia

There being no further business to conduct, Mr. Stewart moved to adjourn the Records Commission meeting at 8:48AM.

ADJOURN

There being no further business to conduct, Commissioner Tischer moved to adjourn the April 27th, Regular Meeting at 8:50AM.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Submitted by:



Jeff Stewart, Executive Director



Stephen K. Haller
Commissioner



R. J. C. Tischer
Commissioner



J. Johnson
Commissioner