



**Minutes
Regular Meeting
Bellbrook-Sugarcreek Park District
May 28, 2026**

CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:30A.M. with the following in attendance: Commissioners Haller, Krane, Johnson, Mr. Stewart, Executive Director and Ms. Mantia, Deputy Director. Notice of this meeting was sent to the Xenia Daily Gazette on January 7, 2026.

APPROVAL OF MINUTES

Dr. Krane moved, Mr. Johnson seconded, and the minutes of the April 23, 2026 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:
Ayes: Haller, Johnson, Krane

VISITORS

No visitors present at the May 28th, 2026 Regular Meeting.

FISCAL

Reallocation of Funds

Mr. Johnson moved, Dr. Krane seconded, and the Commission approved a motion to realign the 2026 Permanent Appropriations Resolution by modifying the following appropriations from one account to another within the General Fund:

From: 120-730-1400 Improvements – Kehl	\$9000.00	
To: 120-730-2100 – Improvements – Petrikis		\$9000.00

Vote on the motion was as follows:
Ayes: Haller, Johnson, Krane

Approval of New Expenses

Mr. Johnson moved, Dr. Krane seconded, and the Commission approved a motion for the payment of expenses incurred from April 1 through April 30, 2026.

Vote on the motion was as follows:

Ayes: Haller, Johnson, Krane

Transfer of Funds

\$25,000 was moved from Money Market to Checking on 4/2, 4/7, 4/8, 4/14, 4/22, 4/28, 4/29, and 4/30.

\$30,293.63 was moved to Money Market from Checking and \$20,592.16 was moved to Land Acquisition Fund from Checking on 4/27 for State of Ohio Rollback funds received.

STAFF REPORTS

Program Department Report

- April ended with staff attending the Sugar Maple Festival at Bellbrook Park. Staff handed out 1,200 free trees to members of the community.
- Partnership programs with GCCOA continue to grow. Our "Lunch and Learn" program this month had over 35 people attend. We maxed out registration for our first "Monthly Mahjong Meetup" and Euchre has had great attendance this month.
- Summer camps are nearly all full. The sessions that didn't fill in the first hour of registration being opened are almost all afternoon sessions. This is not entirely unexpected due to the timeframe. Archery Camp and Nature Explorers Camp continue to be extremely popular.
- We are taking advantage of training opportunities offered to us through our membership with MVRAC (Miami Valley Regional Advocacy Council). A full-day seasonal staff training takes place Thursday, May 28 with sessions on how to communicate effectively with parents, handling behavioral issues and more. Heather will attend with our seasonals and serve as a room host during the event. This is a wonderful opportunity for small agencies to receive high quality, low cost training and to network with others in the field.
- On May 30, staff will spread out and represent the park district at two different community events. In the morning, we will attend the "Summer Reading Kick-off" hosted by Winters Library at Bellbrook Park. The summer reading theme is "Uncover your Story" so we will talk about fossils and have a fun craft. In the evening, we will attend the "Heart of Bellbrook" film festival at the school. Our table will focus on using our parks in art, such as drawing or photography.
- Thank you to Emily for her help on revamping our sponsorship/donation packet. At the last Chamber of Commerce meeting, we were able to secure commitments for an

additional \$1400 from community organizations and businesses who want to support our programs. Programs we are focusing our efforts on include the Vintage Baseball Game and Shakespeare in the Park performances.

- Our Summer Puzzle Exchange takes place on Saturday, June 13. We are expanding the activities at this program to make it more of an event. Before and after the actual exchange, participants can compete in 50-piece puzzle races, enter to win raffle prizes, enjoy snacks and drinks and rotate through puzzle stations. One lucky winner will get 1-minute early entry into the exchange room.

Maintenance Dept. Board Report

- Flood clean-up/Bieser. The main drive lost quite a bit of fill material and will be closed until additional material can be replenished.
- Concrete flooring project has been completed at the SAR Barn facility.

Director's Report

- Final audit report has yet to be received due to the State of Ohio being behind in reviews.
- Ms. Mantia provided an overview of the City's intention of creating a DORA (Designated Outdoor Refreshment Area) which would include parkland managed by BSPD on the current proposed map.
- Ms. Mantia reported that the City of Bellbrook has expressed a desire to assume ownership and operational responsibility for Bellbrook Park which they feel aligns with their redevelopment plans. The City has also plans to relinquish ownership of a portion of Sackett Wright Park to the Park District to address the issue of overlapping jurisdictional boundaries. The Park District recommended to the City that they formalize their request for the Park Board to review.
- Ms. Mantia gave a brief overview of the current permitting status for Bieser Reserve.
- Choice One Engineering has been engaged to develop conceptual drawings for the proposed Keiter Arboretum.
- Meeting with Anti Static Design on proposed website modifications.

EXECUTIVE SESSION

Mr. Haller moved, Dr. Krane seconded, and the Commission approved a motion to recess into Executive Session for the purpose of discussing specialized details of security arrangements where disclosure of the information to be discussed in executive session might reveal information that could reasonably be expected to jeopardize the security of the public body or public office by division (G)(6) of section 121.22 of the Revised Code.

Vote on the motion was as follows:

Ayes: Haller, Johnson, Krane

Dr. Krane reconvened the meeting.

NEW BUSINESS

Cybersecurity Program

Dr. Krane moved, Mr. Johnson seconded, and the Commission approved a motion to adopt a Cybersecurity Program on behalf of the Bellbrook Sugarcreek Park District in accordance with Ohio Revised Code Section 9.64, enacted through House Bill 96, to safeguard public data in line with the generally accepted cybersecurity best practices.

Vote on the motion was as follows:

Ayes: Haller, Johnson, Krane

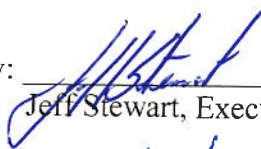
ADJOURN

There being no further business to conduct, Commissioner Mr. Johnson moved to adjourn the meeting at 9:30 AM.

Vote on the motion was as follows:

Ayes: Haller, Johnson, Krane

Submitted by:


Jeff Stewart, Executive Director


Commissioner


Commissioner


Commissioner