BELLBROOK Sugarcreek PARK DISTRICT

# Minutes
# Regular Meeting
# Bellbrook-Sugarcreek Park District
# June 25, 2026

## CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:30 A.M. with the following in attendance: Commissioners Haller, Krane, Mr. Stewart, Executive Director and Ms. Mantia, Deputy Director. Commissioner Johnson was absent. Notice of this meeting was sent to the Xenia Daily Gazette on January 7, 2026.

## APPROVAL OF MINUTES

Dr. Krane moved, Mr. Haller seconded, and the minutes of the May 28, 2026 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:
Ayes: Haller, Krane
Absent: Johnson

## VISITORS

No visitors present at the June 25th, 2026 Regular Meeting.

## FISCAL

### Approval of 2027 Budget

Dr. Krane moved, Mr. Haller seconded, and the Commission approved a motion to accept the 2027 budget as presented.

Vote on the motion was as follows:
Ayes: Haller, Krane
Absent: Johnson

2751 Washington Mill Rd • Bellbrook, Ohio 45305
PHONE 937-848-3535 • FAX 937-848-6252
www.bellbrooksugarcreekparks.org

**Reallocation of Funds**

Dr. Krane moved, Mr. Haller seconded, and the Commission approved a motion to realign the 2026 Permanent Appropriations Resolution by modifying the following appropriations from one account to another within the General Fund:

| | | |
|---|---|---|
| From: 610-420-5400 Fitness | $1000.00 | |
| To: 610-420-5700 Summer Camps | | $500.00 |
| To: 610-420-5200 Arts & Crafts | | $500.00 |

Vote on the motion was as follows:
Ayes: Haller, Krane
Absent: Johnson

**Approval of New Expenses**

Dr. Krane moved, Mr. Haller seconded, and the Commission approved a motion for the payment of expenses incurred from May 1 through May 31, 2026.

Vote on the motion was as follows:
Ayes: Haller, Krane
Absent: Johnson

**Transfer of Funds**

$25,000 was moved from Money Market to Checking on 5/1 and 5/19.

## ATHLETIC UPDATES

- Overseeding operations performed at Washington mill and SW due to flood damage.
- Obtained quotes for Petrikis basketball court repair/replacement options.
- Baseball field repair and debris clean up from flooding at SW.

## STAFF REPORTS

- We are reviewing applicants for the Naturalist position that Harrison Shupe will be vacating this August. Interviews begin next week.
- Our Summer Puzzle Exchange was very successful. Participants swapped puzzles, enjoyed snacks and drinks and entered to win raffle prizes. The agency will be submitting this program as our entry for the OPRA Awards of Excellence this fall.

- Thank you to Greene County Soil and Water Conservation District for visiting our Nature Explorers Camp and bringing their Enviroscape.
- Thank you to Harrison Shupe and Emily Boreman for helping us start a partnership with Fairborn Parks and Recreation. On June 13, Harrison led a naturalist hike at their Oakes Quarry Park. He received glowing review for both patrons and FP&R staff. On August 28, their staff will lead a Lunch and Learn discussion for us.
- Tree work was required at multiple sites due to storm damage.
- Mowing operations for invasive mitigation at all grassland heavy nature parks.
- Bridge repair performed at SAR (Swigart Rd.). Repoured in structural concrete to accommodate heavier loads.
- Final audit report has yet to be received from the State of Ohio.
- Mr. Stewart provided an update on the City's plan to incorporate a DORA district in the downtown area. A brief discussion ensued on how this may impact Park District property included in the DORA district.
- Bellbrock Park/Sackett-Wright Park update. No formal word from the City relating to its desire to reassume ownership of Bellbrock Park.
- Ms. Mantia provided a status report involving Majors Construction to fulfill its permitting obligations.
- Review of Keiter Reserve conceptual drawings.
- Ms. Mantia discussed that the Park District is in the process of overhauling the organizations existing website.

## NEW BUSINESS

**Resolution 062526 of Authorization** –Resolution to authorize the Executive Director to apply for funding assistance through the Nature Works Grant Program to install a Shade Structure at the Park Headquarters.

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks Program, and

WHEREAS, The Bellbrook Sugarcreek Park District desires financial assistance under the NatureWorks Grant Program.

NOW, THEREFORE, be it resolved by the Bellbrook Sugarcreek Park District

1. That the Bellbrook Sugarcreek Park District approves filing an application for financial assistance.

2. That Jeff Stewart is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Bellbrook Sugarcreek Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the **NatureWorks Grant Program**

Vote on the motion was as follows:
Ayes: Haller, Krane
Absent: Johnson

## ADJOURN

There being no further business to conduct, Commissioner Haller moved to adjourn the meeting at 8:57AM.

Vote on the motion was as follows:
Ayes: Haller, Krane
Absent: Johnson

Submitted by: _____
Jeff Stewart, Executive Director

_____ _____ Mr. Johnson - Absent
Commissioner Commissioner Commissioner