



**Minutes  
Regular Meeting  
Bellbrook-Sugarcreek Park District  
June 27, 2024**

**CALL TO ORDER**

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00 A.M. with the following in attendance: Commissioners Haller, Johnson, Mr. Stewart, Executive Director and Ms. Mantia, Business Manager. Notice of this meeting was sent to the Xenia Daily Gazette on January 4, 2024.

**APPROVAL OF MINUTES**

Mr. Johnson moved, Mr. Haller seconded, and the minutes of the May 23, 2024 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:

Ayes: Haller, Johnson

**VISITORS**

There were no visitors at the June 27<sup>th</sup>, 2024 Regular Meeting.

**FISCAL**

**Approval of 2025 Budget**

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to accept the 2025 budget.

Vote on the motion was as follows:

Ayes: Haller, Johnson

**Reallocation of Funds**

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to realign the 2024 Permanent Appropriations Resolution by modifying the following appropriations from one account to another within the General Fund:

From: 760-750-0000 Motor Vehicles	\$9616.00	
To: 120-323-0000 Repairs & Maintenance		\$6000.00

To: 120-310-0000 Professional & Technical

\$3616.00

Vote on the motion was as follows:

Ayes: Haller, Johnson

### **Approval of New Expenses**

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion for the payment of expenses incurred from May 1 through May 31, 2024.

Vote on the motion was as follows:

Ayes: Haller, Johnson

### **Transfer of Funds**

\$25,000 was moved from Money Market to Checking on 5/8 and 5/21.

## **NEW BUSINESS**

### **Parkland Inventory**

Mr. Haller moved, Mr. Johnson seconded, and the Commission approved a motion to authorize Jeff Stewart, Executive Director to execute all documents necessary relating to the conveyance of approximately 11 acres of property to the Park District from Doyle-Hughes Developers as a result of a planned development occurring on Feedwire Road in Sugarcreek Township.

Vote on the motion was as follows:

Ayes: Haller, Johnson

### **Bieser Reserve**

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to authorize Jeff Stewart, Executive Director to execute all documents necessary relating the engineering and park related construction for the Bieser Reserve project.

Vote on the motion was as follows:

Ayes: Haller, Johnson

## **ATHLETIC UPDATES**

Mr. Stewart informed the Board that approximately 250,000 lbs. of surplus material, purchased from Tom's Mulch and sourced from the Dayton Dragons stadium as a result of its recent field renovation, was incorporated into the skinned areas of the baseball fields at Sackett Wright Park. The material is a combination of silt/sand/and calcined clay and will result in an improved

playing surface and brought the fields to existing grade. Mr. Johnson had no additional updates at this time.

## **STAFF REPORTS**

- All summer programs reached full registration including newer offerings such as Ohio Fossil Discovery and the Lego Engineer Challenge.
- Program staff is collaborating with a local Girl Scout (Makayla Skinner) to install a Story Walk trail at the Park District Headquarters. Makayla was able to raise over \$5,000 to go towards this project.
- Fitness classes have continued to see an increase in registrants making it necessary to add additional classes.
- Significant roof leak has been repaired at the Headquarter building. Cost expected to be approximately \$7,500.
- Maintenance staff has been working with several local Boy Scouts on projects for their Eagle Scout award.
- Preliminary request was made by the Sugar Maple Festival to host a firework display at Sackett Wright Park. No additional details at this time.
- Complaint was received regarding seed litter from a Cottonwood tree located in Sackett Wright Park. The tree is located in close proximity to their residence has caused various issues over the years. At this point, the tree is viable and would cost approximately \$3000 to remove.
- Response has yet to be received from the Court of Common Pleas for the Board appointment.


## **ADJOURN**

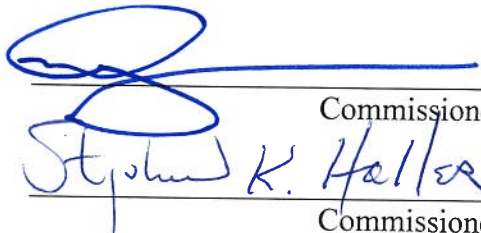
There being no further business to conduct, Commissioner Haller moved to adjourn the meeting at 8:30 AM.

Vote on the motion was as follows:

Ayes: Haller, Johnston

Submitted by:

  
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Jeff Stewart, Executive Director

  
\_\_\_\_\_  
Stephen K. Haller  
Commissioner