



**Minutes
Regular Meeting
Bellbrook-Sugarcreek Park District
July 23, 2026**

CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:30A.M. with the following in attendance: Commissioners Haller, Krane, Johnson, Mr. Stewart, Executive Director and Ms. Mantia, Deputy Director. Notice of this meeting was sent to the Xenia Daily Gazette on January 7, 2026.

APPROVAL OF MINUTES

Dr. Krane moved, Mr. Haller seconded, and the minutes of the June 25, 2026 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:

Ayes: Haller, Krane

Abstained: Johnson

VISITORS

No visitors present at the July 23rd, 2026 Regular Meeting.

FISCAL

Reallocation of Funds

Mr. Johnson moved, Dr. Krane seconded, and the Commission approved a motion to realign the 2026 Permanent Appropriations Resolution by modifying the following appropriations from one account to another within the General Fund:

To: 610-420-6100 New Programs	\$800.00
To: 120-420-2600 Turf & Tree	\$4000.00
From: 610-390-0000 Other-Purchased Services	\$800.00

From: 120-730-2000 Improvements – Bellbrook \$4000.00

Vote on the motion was as follows:

Ayes: Haller, Krane, Johnson

Approval of New Expenses

Mr. Johnson moved, Dr. Krane seconded, and the Commission approved a motion for the payment of expenses incurred from June 1 through June 30, 2026.

Vote on the motion was as follows:

Ayes: Haller, Krane, Johnson

Transfer of Funds

\$25,000 was moved from Money Market to Checking on 6/2, 6/9, 6/16, 6/18, 6/23 and 6/30.

ATHLETIC UPDATES – Mr. Johnson/Mr. Stewart

- Contractor will begin demolition and replacement of the basketball court at Petrikis Park.
- Bellbrook Soccer has been granted permission to utilize the grass areas for parking at Sackett-Wright Park if necessary for their upcoming tournament.

STAFF REPORTS

Program Department Report - SM

- Emily Boreman oversaw the Vintage Baseball Game and Community Picnic held 7/19 at Sackett-Wright Park. She did an outstanding job of working with community partners to make this event a smashing success. We had just over 150 people attend to watch the game and enjoy free hot dogs, popcorn and ice cream. Tables at the event were staffed by the Historical Museum, Sugarcreek Cares and Township Trustee Fred Kramer. Police and fire from both Sugarcreek and Bellbrook were also in attendance.
- Naturalist interviews are finishing up this week. Three strong candidates were brought back for a second-round interview, focusing on program planning and presentation skills. One additional interview was held 7/21. We are hoping to make an offer to one of the candidates by the end of this week.
- July programs by the numbers:
 - 6 sessions of summer camp; 2 of these were full-day options
 - 30 programs for the Greene County Council on Aging (many of these are recurring programs, happening every week)

- 8 different timeslots available for volunteer opportunities
- 11 programs aimed at general public-these included a Cardboard Creations Lab, Fiber Arts Materials Swap, and several creeking programs at Magee Park
- 2 programs had to be cancelled due to weather (Americana Trivia and Teasel Terminators) 2 others were rescheduled (Pollinators in the Park and Fossils at Magee)
- Our partnership with Greene County Public Library is going strong! Between June and July, we provided space at the headquarters for 10 separate Summer Reading events. We partnered/co-presented on book clubs, a fossils program at Magee Park, Trivia Night, and a Lunch and Learn event.
Other library events held in our parks over the summer included Goat Yoga at Bellbrock Park, Storytime at Magee and Dinolympics at Kehl Park

Maintenance Dept. Board Report - JS

- Supplemental mulch installed in all playgrounds.
- Invasive plant mitigation and removal at SAR and Morris.
- Hired a new seasonal Mary Cooper
- Extensive trail maintenance at SAR and Morris parks.

Director's Report - JS/SM

- Final audit report has yet to be received – JS
- Update on Bellbrock Park/Sackett Wright agreement with the City of Bellbrook – JS/SM
- DORA Update and potential impact on Bellbrock Park- JS
- Update on Tree City accreditation process for Sugarcreek Township-JS/SM
- Engineering for Keiter Reserve update - SM
- Website redesign updates - SM
- Mary Tischer passing -JS
- Update on contracted Ranger services with Greene County Parks and Trails - JS

NEW BUSINESS

Administrative Recruitment - Dr. Krane moved, Mr. Johnson seconded, and the Commission approved a motion to approve the recruitment of a Business Manager to maintain administrative continuity and support anticipated organizational and staffing transitions.

Vote on the motion was as follows:

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Ayes: Haller, Krane, Johnson

ADJOURN

There being no further business to conduct, Commissioner Haller moved to adjourn the meeting at 8:57 AM.

Vote on the motion was as follows:

Ayes: Haller, Krane, Johnson

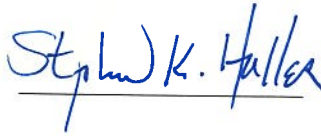
Submitted by:



Jeff Stewart, Executive Director



Commissioner



Commissioner



Commissioner