



**Minutes
Regular Meeting
Bellbrook-Sugarcreek Park District
July 24, 2025**

CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00 A.M. with the following in attendance: Commissioners Haller, Krane, Johnson, Mr. Stewart, Executive Director and Ms. Mantia, Business Manager. Notice of this meeting was sent to the Xenia Daily Gazette on January 8, 2025.

APPROVAL OF MINUTES

Dr. Krane moved, Mr. Haller seconded, and the minutes of the June 26, 2025 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:

Ayes: Haller, Krane

Johnson – Abstain

VISITORS

There were no visitors at the July 24th, 2025 Regular Meeting.

FISCAL

Approval of New Expenses

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion for the payment of expenses incurred from June 1 through June 30, 2025.

Vote on the motion was as follows:

Ayes: Haller, Krane, Johnson

Transfer of Funds

\$25,000 was moved from Money Market to Checking on 6/6, 6/10 and 6/17. \$69,422.09 was moved from Money Market to Checking on 6/24.

NEW BUSINESS

Bieser Reserve Construction Contract

Mr. Haller moved, Dr. Krance seconded, and the Commission approved a motion to award the Bieser Reserve Access Improvement Contract to Majors Enterprises Inc for the bid amount of \$332,315.00. Total approved amount is not to exceed the original Engineers Estimate of \$347,121.00.

Vote on the motion was as follows:

Ayes: Haller, Krane, Johnson

STAFF REPORTS

- A grant was secured from GCCOA for the amount of approximately \$4,300 for upgrades to tables and chairs for the Park District's meeting room.
- Keiter home has been razed and awaiting final grading.
- Maintenance team has been working on fortifying several stream crossings at SAR.
- Recruiting/Interviewing candidates for multiple openings within the agency.
- Meeting held with GCCOA to discuss impending staff changes.
- Multiple meetings held with GCPT and Beavercreek Park District to discuss Local Government Fund allocation.
- Overview of Bellbrook Sugarcreek School District's decision to divest the former elementary school.
- Update provided on the progress of Bricker & Graydon analysis of the MOU relating to the seating of Park Commissioners.
- Project updates for the Bieser and Keiter Reserve projects.
- Proposed cancellation of the August Regular Meeting due to scheduling conflicts.
- Conditional approval sought for the potential hiring of a part-time maintenance position.

ADJOURN

There being no further business to conduct, Commissioner Haller moved to adjourn the meeting at 8:20 AM.

Vote on the motion was as follows:

Ayes: Haller, Krane, Johnson

Submitted by:



Jeff Stewart, Executive Director



Commissioner



Commissioner



Commissioner