



**Minutes
Regular Meeting
Bellbrook-Sugarcreek Park District
September 28, 2023**

CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00 A.M. with the following in attendance: Commissioners Haller, Tischer, Johnson, Mr. Stewart, Executive Director and Sarah Mantia, Business Manager. Notice of this meeting was sent to the Xenia Daily Gazette on January 6, 2023.

APPROVAL OF MINUTES

Mr. Tischer moved, Mr. Johnson seconded, and the minutes of the August 24, 2023 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

VISITORS

There were no visitors at the September 28th Regular Meeting.

FISCAL

Acceptance of Rates and Amounts

Mr. Johnson moved, Mr. Tischer seconded, and the Commission approved a motion to accept rates and amounts as presented.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Approval to Purchase Equipment

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion for the purchase of one (1) Kubota V3307-CR-TE4 Tractor for an amount not to exceed \$45,000.00.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Reallocation of Funds

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to realign the 2023 Permanent Appropriations Resolution by modifying the following appropriations from one account to another within the General Fund:

From: 120-359-0000 Other – Utilities	250.00	
To: 120-352-0000 Water/Sewer		250.00
From: 120-730-2200 Improvements – Sackett	11,041.30	
From: 120-730-1700 Improvements – Washington Mill	2,500.00	
From: 120-730-1200 Improvements – Community Center	12,886.45	
From: 120-730-3000 Improvements – Brookview	6,000.00	
From: 120-730-1400 Improvements – Kehl	7,525.61	
To: 760-740-0000 Machinery/Equipment		39,953.36
From: 120-730-2400 Improvements – Morris	2,600.00	
To: 110-319-0000 Other – Professional & Technical		2,600.00
From: 110-314-0000 Tax Collection Fees	500.00	
To: 110-311-0000 Accounting & Legal		500.00

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Approval of New Expenses

Mr. Haller moved, Mr. Johnson seconded, and the Commission approved a motion for the payment of expenses incurred from August 1 through August 31, 2023.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Transfer of Funds

\$25,000 was moved from Money Market to Checking on 8/1, 8/8 and 8/30.

\$148,090.37 was moved to Land Acquisition Fund from checking and \$444,176.17 was moved to Money Market from checking on 8/8 for levy funds received.

\$19,112.19 was moved to Land Acquisition Fund from checking on 8/22 for local government funds received.

NEW BUSINESS

Contract Approval – Brown Paving & Construction

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion for Jeff Stewart, Executive Director to enter into a contract with Brown Paving & Construction for an amount not to exceed \$30,000.00 to apply an asphalt overlay to the walking path at Ron Kehl Park.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Contract Approval – Park Security

Mr. Haller moved, Mr. Johnson seconded, and the Commission approved a motion to table any decision relating to security surveillance at several Park District owned facilities pending further legal review.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Policy Approval – Park Security Surveillance

Mr. Haller moved, Mr. Johnson seconded, and Commission approved a motion to table a decision to consider a resolution to implement policy providing guidelines for park security surveillance pending further legal review.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

STAFF REPORTS

- Program staff participated in Community Clean-up Day on 9/9. Over 100 people assisted in clean-up activities at Morris Reserve, Kehl Park, Magee Park and Sweet Arrow Reserve.
- Date for Halloween in the Park was moved to 10/28 to avoid a Chamber of Commerce sponsored program scheduled for 10/14.
- New programing for Seniors has been scheduled for the coming months. All sessions have filled with waitlists.
- Grant funded walkway has been completed at Petrikis. Play apparatus to be installed once concrete has cured.
- Additional athletic fields have been overseeded at both Washington Mill and Sackett Wright Parks.
- City of Bellbrook requested to install additional an electric panel at Bellbrock Park. All upgrades to be borne by the City.

- Historical Society highlighted Morris Reserve at their last meeting.
- The Park District and the local Optimist Club will be partnering to have the large Spruce tree at Bellbrock Park decorated for the upcoming holiday season.
- Ms. Mantia provided an extensive overview of the proposed site design for Magee Park and potential upgrades that will be contingent upon grant funding.

EXECUTIVE SESSION

Mr. Haller moved, Mr. Tischer seconded, and a motion was made to recess into Executive Session for the purpose of discussing the acquisition of real property for public purposes in accordance with R.C. 121.2(g).

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Mr. Haller reconvened the meeting.

ADJOURN

There being no further business to conduct, Commissioner Mr. Haller moved to adjourn the meeting at 8:37AM.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Submitted by:



Jeff Stewart, Executive Director



Stephen K. Haller
Commissioner



R. L. Tischer
Commissioner



Commissioner