



**Minutes
Regular Meeting
Bellbrook-Sugar Creek Park District
December 15, 2022**

CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugar Creek Park District, also known as the Bellbrook-Sugar Creek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00 A.M. with the following in attendance: Commissioners Haller, Tischer, Johnson, Mr. Stewart, Executive Director and Sarah Mantia, Business Manager. Notice of this meeting was sent to the Xenia Daily Gazette on January 13, 2022.

APPROVAL OF MINUTES

Mr. Haller moved, Mr. Tischer seconded, and the minutes of the November 17, 2022 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

VISITORS

There were no visitors at the December 15th Regular Meeting.

FISCAL

APPROVAL OF 2023 TEMPORARY APPROPRIATIONS –

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to accept the 2023 Temporary Appropriations as presented.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Reallocation of Funds

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to realign the 2022 Permanent Appropriations Resolution by modifying the following appropriations from one account to another within the General Fund:

From: 610-221 Health Insurance	\$900.00	
From: 610-223 Dental Insurance	\$450.00	
To: 120-221 Health Insurance		\$1350.00

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Approval of New Expenses

Mr. Haller moved, Mr. Johnson seconded, and the Commission approved a motion for the payment of expenses incurred from November 1 through November 30, 2022.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Transfer of Funds

\$25,000 was moved from Money Market to Checking on 11/8 and 11/20.

NEW BUSINESS

2023 Meeting Schedule Mr. Johnson moved, Mr. Tischer seconded, and the Commission approved a motion to accept the proposed 2023 Regular Meeting schedule for the Bellbrook-Sugarcreek Park District Regular Board Meetings.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Position Realignment – Naturalist/Full-Time Mr. Johnson moved, Mr. Tischer seconded, and a motion was made to convert Grace Huff's current position of part-time Naturalist to full-time Naturalist effective 01/02/2023.

Vote on the motion was as follows:
Ayes: Tischer, Johnson
Abstain: Haller

2023 Merit Increases Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to create a 3 percent merit pool for 2023. The merit pool is not to exceed 3 percent of the combined total of the staff's salary. The amount of the merit increase that each employee will receive will be based on individual performance

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

ATHLETIC UPDATES – Mr. Johnson

Mr. Johnson will be scheduling a meeting with the athletic organizations in January to discuss the upcoming athletic season.

STAFF REPORTS

- Christmas in the Park had over 300 people in attendance and raised nearly \$500.00 for the BB-SC Community Support Center
- Repairs completed to pickleball/tennis courts
- Additional trail markers being constructed for several parks
- Meeting with NRAC to discuss grant methodology changes for scoring properties
- Exemption filed with EPA for public water source classification
- Meeting with Bellbrook Counsel member Hoke to discuss possible community project collaborations

EXECUTIVE SESSION

Mr. Haller moved, Mr. Johnson seconded, and a motion was made to recess into Executive Session for the purpose of discussing the purchase of real property for public purposes in accordance with R.C. 121.2(g).

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Mr. Haller reconvened the meeting.

ADJOURN

There being no further business to conduct, Commissioner Mr. Tischer moved to adjourn the meeting at 8:10AM.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

Submitted by:



Jeff Stewart, Executive Director



Stephen K. Haller
Commissioner



R. L. C. Tischer
Commissioner



Commissioner