



**Minutes  
Regular Meeting  
Bellbrook-Sugarcreek Park District  
October 27, 2022**

**CALL TO ORDER**

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00 A.M. with the following in attendance: Commissioners Haller, Tischer, Johnson, Mr. Stewart, Executive Director and Sarah Mantia, Business Manager. Notice of this meeting was sent to the Xenia Daily Gazette on January 13, 2022.

**APPROVAL OF MINUTES**

Mr. Tischer moved, Mr. Johnson seconded, and the minutes of the September 22, 2022 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:  
Ayes: Tischer, Haller & Johnson

**VISITORS**

Ms. Destefani representing Sugarcreek Township provided an update on the Veteran's memorial stating that several anonymous donations have been received in addition to funding received by the local Chamber of Commerce. Ms. Destenfani foresees the walkway not being part of the initial development due to funding shortfalls, but would expect that grant dollars may be available for this portion of the project. Ms. Destefani said that she would also like to offer a memorial tree and brick to recognize Howard Ackerman's service to the community and would be doing the same for other community leaders and 1<sup>st</sup> responders. Mr. Stewart thanked Ms. Destefani for the kind gesture and said that he would pass along the information to his family.

Colleen Sanford representing Bellbrook Soccer Association relayed several events concerning an independent soccer organization (Club Ohio team) using Park District facilities without authorization and paying usage fees to the agency. Ms. Sanford said that she approached the coach of the team playing on field space at Washington Mill Park to inquire if he had secured permission from the Park District to utilize the fields. Ms. Sanford was informed by the coach that "he had attempted to pay but the Park District would not accept the money". Ms. Sanford explained that she told the coach that her organization owns the nets, goals and contracts to have the fields lined and was hoping to maintain the fields in good shape for an upcoming tournament. Mr. Johnson said the incidents have been well documented and proper action will be taken

moving forward. Mr. Johnson clarified that although he has witnessed several infractions firsthand, he did not witness this latest allegation.

Donavan Benson representing Wee Eagles inquired about moving the football field at Sackett Wright Park. Mr. Benson said that he understands that this would more than likely be a multi-jurisdictional decision but wanted to start with the Park District prior to spending time on design work. Mr. Benson said that his vision would be moving the football field closer to the property currently owned by the School District and possibly integrate School District property into the design which would include bathroom facilities and possibly a concession stand. Ms. Destefani commented that she would be concerned about the floodway and access for 1<sup>st</sup> responders and alluded to a possible plan of realigning SR 725 which would include the construction of a large detention basin. Mr. Benson said that have to be a very large detention basin to be effective and would be tremendously expensive.

## **FISCAL**

### **Reallocation of Funds**

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to realign the 2022 Permanent Appropriations Resolution by modifying the following appropriations from one account to another within the General Fund:

From: 610-420-5700 Summer Camp	\$500.00	
To: 610-420-6100 New Programs		\$500.00
From: 610-420-6500 Movie Night	\$500.00	
To: 110-345-0000 Advertising		\$500.00
From: 610-420-6000 Safety Classes	\$1000.00	
From: 610-420-6200 Nature	\$500.00	
To: 610-344-0000 Printing		\$1500.00

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

### **Approval of New Expenses**

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion for the payment of expenses incurred from September 1 through September 30, 2022.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

### **Transfer of Funds**

\$25,000 was moved from Money Market to Checking on 9/8 and 9/26.

\$19,112.19 was moved to Land Acquisition Fund from checking on 9/29 for local government funds received.

### **OLD BUSINESS**

#### **Veterans Memorial**

Mr. Haller moved, Mr. Johnson seconded, and the Commission approved a motion to authorize Jeff Stewart, Executive Director to execute all documents necessary relating to the conveyance of approximately of 1.2 acres of parkland for the sum of \$1.00 to the Sugarcreek Township Trustees for the purpose of constructing a Veterans Memorial. The Property being sold will be split from an existing parcel identified by the Greene County Auditor website as parcel number L32000200160032900. The request for this transaction was reviewed and approved by the Common Pleas Court of Greene County, Ohio on October 6, 2022 pursuant to O.R.C. 511.25.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

#### **Magee Park Shelter Construction Contract**

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to include an additional amount of \$26,000.00 to the original engineers estimate of \$85,000.00 for a total not to exceed amount of \$111,000.00. The purpose of the request is to accommodate potential change orders for the Magee Park Shelter Construction Contract to Double Jay Construction.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

**ATHLETIC UPDATES** – Mr. Johnson has plans to organize a meeting with the local athletic organizations in the coming months.

### **STAFF REPORTS**

- Halloween in the Park event hosted on 10/15 had an attendance of approximately 550
- Upcoming “Wobble Gobble” will be held at Morris Reserve on 11/19 with reservations of up to 150 participants
- Trail rerouting has been completed at Morris Reserve for bridge access

- Working on design and quotes for Brookview erosion issues
- Meeting with Greene County Council on Aging to discuss collaborations
- Discussion held with a potential donor to establish a Morris Reserve endowment

**ADJOURN**

There being no further business to conduct, Commissioner Tischer moved to adjourn the meeting at 8:40 AM.

Vote on the motion was as follows:  
Ayes: Tischer, Haller & Johnson

Submitted by:

  
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Jeff Stewart, Executive Director

  
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Stephen K. Haller  
Commissioner

  
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R. L. Tischer  
Commissioner

  
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Commissioner