



**Minutes
Regular Meeting
Bellbrook-Sugar Creek Park District
April 28, 2022**

CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugar Creek Park District, also known as the Bellbrook-Sugar Creek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00 A.M. with the following in attendance: Commissioners Tischer, Johnson and Mr. Stewart, Executive Director. Notice of this meeting was sent to the Xenia Daily Gazette on January 13, 2022.

APPROVAL OF MINUTES

Mr. Tischer moved, Mr. Johnson seconded, and the minutes of the March 24, 2022 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:
Ayes: Johnson & Tischer

VISITORS

There were no visitors at the April 28, 2022 Regular Meeting.

FISCAL

Reallocation of Funds

Mr. Johnson moved, Mr. Tischer seconded, and the Commission approved a motion to realign the 2022 Permanent Appropriations Resolution by modifying the following appropriations from one account to another within the General Fund:

From: 120-430-0000 Small Tools	\$2500.00	
To: 760-740-0000 Machinery & Equipment		\$2500.00
From: 610-100-0000 Salaries	\$3850.00	
To: 110-240-0000 Unemployment		\$3850.00

Vote on the motion was as follows:
Ayes: Johnson & Tischer

Approval of New Expenses

Mr. Tischer moved, Mr. Johnson seconded, and the Commission approved a motion for the payment of expenses incurred from March 1 through March 31, 2022.

Vote on the motion was as follows:

Ayes: Johnson & Tischer

Transfer of Funds

\$25,000 was moved from Money Market to Checking on 3/1, 3/16 and 3/29.

\$163,906.98 was moved to Land Acquisition Fund from checking and \$491,813.79 was moved to Money Market from checking on 3/23 for levy funds received.

\$19,103.45 was moved to Land Acquisition Fund from checking on 3/29 for rollback/homestead funds received.

NEW BUSINESS

Seasonal Employment

Mr. Johnson moved, Mr. Tischer seconded, and the Commission approved a motion to authorize the hiring of the following seasonal positions:

Seasonal Program Assistant (3) – Part Time

Seasonal Maintenance Technician (4) – Part-Time/Full-Time

Salary range for the above positions will be between \$11.00 and \$14.50 per hour depending on position and experience.

Vote on the motion was as follows:

Ayes: Johnson & Tischer

Social Media Policy

Mr. Johnson moved, Mr. Tischer seconded, and the Commission approved a motion to adopt the Citizen Code of Conduct for Social Media policy. Policy will become effective April 28, 2022.

Vote on the motion was as follows:

Ayes: Johnson & Tischer

Position Appointment – Naturalist

Mr. Johnson moved, Mr. Tischer seconded, and the Commission approved a motion to authorize the hiring for the position of Naturalist. This position will be classified as part-time, not to exceed 30 hours per week and compensated within the approved salary range.

Vote on the motion was as follows:

Ayes: Johnson & Tischer

Recommendation for Commission Appointment

Mr. Tischer moved, Mr. Johnson seconded, and the Commission approved a motion to recommend Mr. Stephen Haller to the Court of Common Pleas for the appointment of the incoming Commissioner position.

Vote on the motion was as follows:

Ayes: Johnson & Tischer

OLD BUSINESS

Athletic Updates – Mr. Johnson

- Mr. Johnson reported that for the most part the Spring athletic season has gone without many issues with the exception of some frustration from the baseball organizations due to the unseasonably wet Spring.

Staff Reports

- Park District staff would like to thank Mr. Ackerman for his many years of service to the community. Staff cannot thank him enough for his appreciation of and advocacy for the agency's mission, programs and events. Howard's extraordinary efforts in the preservation of parkland will continue to be felt for generations to come.
- Registration for summer camps will open May 2nd.
- 1000 trees were packed and handed out at the Sugar Maple Festival.
- Kendra Schide, Park District's Chief Naturalist announced that she will be retiring effective June 3, 2022.

- Several hazardous trees were removed from Bellbrock Park.
- Dumping was reported at Fecher Park. Maintenance team is consulting with residents adjacent to the park to help mitigate the issue.
- NRAC/ODOT site visits have been scheduled for evaluation
- Capital budget and Clean Ohio grants have been compiled and submitted for Bieser and Magee Parks.

Executive Session

Mr. Johnson moved, Mr. Tischer seconded, and a motion was approved to recess into Executive Session for the purpose of discussing staff issues and land acquisitions.

Mr. Tischer reconvened the meeting.

Adjourn

There being no further business to conduct, Commissioner Tischer adjourned the meeting at 8:10AM.

Submitted by:



Jeff Stewart, Executive Director



Commissioner



Commissioner