



**Minutes
Regular Meeting
Bellbrook-Sugarcreek Park District
July 28, 2022**

CALL TO ORDER

The Regular Meeting of the Board of Park Commissioners of the Bellbrook-Sugarcreek Park District, also known as the Bellbrook-Sugarcreek Park District, was held at the Park Headquarters. The meeting was called to order at 7:00A.M. with the following in attendance: Commissioners Haller, Tischer, Johnson, Mr. Stewart, Executive Director and Sarah Mantia, Business Manager. Notice of this meeting was sent to the Xenia Daily Gazette on January 13, 2022.

APPROVAL OF MINUTES

Mr. Tischer moved, Mr. Johnson seconded, and the minutes of the June 23, 2022 scheduled Regular Meeting were approved as delivered to all members in advance.

Vote on the motion was as follows:

Ayes: Tischer, Haller & Johnson

VISITORS

Elaine Middlestetter representing the City of Bellbrook expressed support and asked for an update on the formal request made by the City of Bellbrook for allowing alcoholic beverages to be consumed at Bellbrook Park. Mr. Stewart explained that this potential policy change would not be on agenda at today's meeting since it was still under review by our legal council. Mr. Stewart clarified that the policy would be more than likely limited to government and civic organizations. Ms. Middlestetter said that she agreed with those limitations, as that was the intent of the request by the City. Mr. Stewart added that this not only involved the creation of a new policy that was reasonable and satisfied the liability concerns for the agency, but also modifications to existing park rules were necessary due to the potential change in policy. Ms. Middlestetter asked if there was any opposition by the Board. Mr. Haller stated that he personally did not have an issue with the concept. Mr. Tischer said that as far as he knows there is not a strong opposition from the Board but was hesitant to speak for others and assured her that he personally was not opposed to the idea. Ms. Middlestetter stated that she understands that not everyone will support the idea but she knows that a lot of citizens would like to see this approved, provided it was for special events only. Mr. Tischer said that he would expect to see a policy for consideration at the next scheduled meeting.

FISCAL

Reallocation of Funds

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to realign the 2022 Permanent Appropriations Resolution by modifying the following appropriations from one account to another within the General Fund:

From: 610-420-0000 Movie Night	251.92	
To: 110-430-0000 Small Tools/Minor Equipment		251.92

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Approval of New Expenses

Mr. Tischer moved, Mr. Johnson seconded, and the Commission approved a motion for the payment of expenses incurred from June 1 through June 30, 2022.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Transfer of Funds

\$25,000 was moved from Money Market to Checking 6/7, 6/9 and 6/22.

NEW BUSINESS

Policy Revision

Mr. Johnson moved, Mr. Haller seconded, and the Commission approved a motion to adopt the revised "Jury Duty" policy and will supersede the existing "Jury Duty" policy originally adopted by Resolution 56-97. The new policy will contain the following language:

The Park District recognizes that every employee has an obligation to perform the functions of citizenship, such as voting, military service, and jury service. The Park District will grant employees time away from work to serve on jury duty and will pay the employee full salary for the time away from the job. The employee receiving notice of a call for jury duty should immediately provide a copy of the notice showing the date and court of jurisdiction to their manager.

The Executive Director will not seek to have employees excused from jury duty unless their job duties cannot be temporarily delegated to someone else and their absences would adversely affect the services rendered by the Park District. If it is necessary to have the employee excused for work related reasons, the department manager must send a written request to the Executive Director for approval. Requests for excuses will then be forwarded to the appropriate court for its approval.

Compensation received for jury duty shall be retained by the employee.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

OLD BUSINESS

Mr. Haller moved, Mr. Johnson seconded, and the Commission approved a motion to authorized Jeff Stewart, Executive Director to enter into an agreement with Sugarcreek Township for the potential sale of approximately of 1.2 acres of parkland from an existing parcel identified by the Greene County Auditor website as parcel number L32000200160032900, consisting of 3.13 acres of land at the corner of Upper Bellbrook Road and Pine Court pursuant to Ohio Revised Code 511.25. This agreement is to accommodate a request by Sugarcreek Township and its desire to construct a Veterans Memorial for the community.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

ATHLETIC UPDATES – Mr. Johnson had nothing to report from the athletic groups.


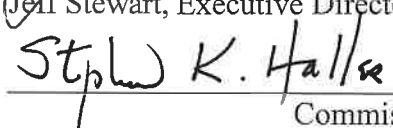


STAFF REPORTS

- Scheduled bi-annual audit by the State has begun and should take about 2 weeks.
- Request for sanitary easement is currently being review by legal council.
- Renovation work taking place on SAR barn.
- Several employees will receive archery certification training.
- Met with Woodland Ridge HOA to address residents concerns.
- Magee shelter scheduled to go to bid next month.

ADJOURN

There being no further business to conduct, Commissioner Tischer moved to adjourn the meeting at 8:15AM.

Vote on the motion was as follows:
Ayes: Tischer, Haller & Johnson

Submitted by: 
 Jeff Stewart, Executive Director

 Commissioner

 Commissioner

 Commissioner